

propertymark QUALIFICATIONS

PROPERTYMARK QUALIFICATIONS
LEVEL 4 CERTIFICATE IN
SALE OF RESIDENTIAL PROPERTY
(ENGLAND AND WALES)

QUALIFICATION SPECIFICATION

ACADEMIC YEAR 2025/2026
FOR ASSESSMENTS FROM JANUARY 2026
VERSION 2.0

ABOUT PROPERTYMARK QUALIFICATIONS

Propertymark Qualifications is the UK's specialist awarding organisation offering industry recognised qualifications in property and property affiliated disciplines. We draw our expertise from an array of experienced property industry practitioners and academics from relevant fields including property, law, surveying and finance.

Propertymark Qualifications is an independent organisation and is recognised by the national qualification regulators in England, Wales, and Northern Ireland; namely the Office of the Qualifications and Examinations Regulator (Ofqual), Qualifications Wales and the Council for Curriculum, Assessment and Examinations (CCEA Regulation) respectively. We also offer qualifications which are credit and level rated in the Scottish Credit and Qualifications Framework (SCQF). This means we follow strict guidelines and maintain quality standards in the provision of all our qualifications.

Propertymark Qualifications has been operating as a recognised and regulated awarding body since March 2002 with our first qualifications being awarded to learners in 2003. We work in association with professional membership bodies which allows us to collaborate with them and draw on their expertise and experience to ensure the design and development of our qualifications is at pace with changes in the industry at large.

Propertymark Qualifications is also recognised by Skills England and Ofqual to deliver assessments as an Assessment Organisation for the apprenticeship standards for which we are approved.

All of this puts us in a unique position to provide tailored and industry specific qualifications that meet industry requirements, reinforce industry standards, and afford individuals the opportunity to progress.

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QUALIFICATION PURPOSE

The **Propertymark Qualifications Level 4 Certificate in Sale of Residential Property** is an advanced qualification, ideal for learners wanting to gain further recognition of knowledge attained within the sector. This qualification would suit those who are currently working, or aspiring to work, as a Director, Senior Sales Manager or Branch/Area Manager or Team Leader.

QUALIFICATION RECOGNITION

This qualification can fulfil part of the criteria to join various professional bodies and meet requirements of industry licensing schemes.

This qualification is recognised by NAEA Propertymark for Fellow Grade membership purposes. For any queries on NAEA Propertymark's membership then please contact them directly.

ENTRY REQUIREMENTS

There are no formal entry requirements for this qualification. However, learners will benefit from having achieved other qualifications in Residential Sales at Level 3, or higher, and experience of working in the property industry.

STRUCTURE

This qualification comprises of six units:

- Unit 1: Legal Aspects Relating to Residential Estate Agency (LAREA)
- Unit 2: Practice Relating to Residential Estate Agency (PRREA)
- Unit 3: Market Appraisal and Valuation Relating to Residential Estate Agency (MAVREA)
- Unit 4: Building Design and Defects for Residential Estate Agency (BDDREA)
- Unit 5: Business Practice (IOM)
- Unit 6: Business Management (AOM)

QUALIFICATION SUMMARY AND KEY INFORMATION

Approved age ranges	16 +
Assessment	Onscreen assessment
Total Qualification Time (TQT)	260 hours
Guided Learning Hours (GLH)	260 hours
Grading information	Fail, Pass or Distinction
Entry requirements	n/a

ASSESSMENT GUIDANCE UPDATES

Please note that Learners' responses that reference either of the repealed Consumer Protection from Unfair Trading Regulations 2008 or the new Digital Markets, Competition and Consumers Act 2024 will be accepted.

Unit	Learning Outcome	Update	Version
PREA	2	Digital Markets, Competition and Consumers Act 2024 (DMCCA). Added	v2 Jan 2026
PREA	3	Digital Markets, Competition and Consumers Act 2024 (DMCCA). Added	v2 Jan 2026
LAREA	2	Digital Markets, Competition and Consumers Act 2024 (DMCCA). Added	v2 Jan 2026

QUALIFICATION UNITS

The unit titles and unit codes will appear at examination booking stage and on certification.

Learners wishing to complete the **Propertymark Qualifications Level 4 Certificate in Sale of Residential Property** are required to pass the six units listed below. Once all six units have been passed, Propertymark Qualifications will provide certification for the full qualification. Units can be completed in any order.

Unit Code	Unit Title	Unit Reference
LAREA	Legal Aspects Relating to Residential Estate Agency	Y/505/8019
This unit builds on the legal aspects unit covered in the Level 3 Award, taking a selection of the concepts introduced there and expanding on these and including case law to illustrate various points. It begins again with some general legal concepts, and looks at contract, tort basic property law and estate agency law is explored in greater depth. The unit concludes with a consideration of financial service requirements, consumer legislation and the legal aspects of the buying and selling process.		
Learning Outcome <i>The learner should be able to:</i>	Assessment Criteria <i>The learner must:</i>	Assessment Guidance <i>The learner should be familiar with:</i>
1. Demonstrate the importance of a contract and the legal obligations of the parties	1.1 Examine the function and content of a contract 1.2 Outline the remedies available for breach 1.3 Explain the special contract law rules relating to estate agency specific legislation	Essential elements of a contract: offer, acceptance, consideration. Ways of ending a contract: agreement, performance, breach, frustration. Remedies for breach: damages, specific performance, injunction. Estate Agents (Provision of Information) Regulations 1991: need for written agency contract. Specific contract terms: sole agency, sole selling rights, ready willing and able buyer. Invitations to treat.
2. Demonstrate an understanding of how legislation influences the estate agency business	2.1 Explain the key elements of the relevant legislation 2.2 Explain the key elements of the relevant consumer protection legislation 2.3 Apply legislation on cooling off periods to a range of situations 2.4 Recognise when a contract term could be unfair	Estate Agents Act 1979: definition of estate agency work, fees and charges, personal interest and connected persons, dealing with deposits and clients' money, sanctions available. Estate Agents (Provision of Information) Regulations 1991: sole agency, sole selling rights and ready, willing and able purchaser, provide Terms of Business in writing, tie-in services. Estate Agents (Undesirable Practices) (No.2) Order 1991: discrimination and misrepresentation of offers, forwarding offers, disclosing personal interests and tie-in services. Consumer Protection from Unfair Trading Regulations 2008. Legislation now repealed and replaced with the Digital Markets, Competition and Consumers Act 2024 (DMCCA) Business Protection from Misleading Marketing Regulations 2008. Consumers, Estate Agents Redress Act 2007. Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013. Part 2 Consumer Rights Act 2015.
3. Demonstrate an understanding of the elements of liability outside to law of contract that impacts on land and property	3.1 Explain the nature of negligence using relevant examples 3.2 Explain vicarious liability 3.3 Discuss the various remedies and defenses in the law of negligence	Negligence: duty of care owed, duty of care breached, damaged or loss. Professional negligence: reasonable person test.

		Vicarious liability: employer/employee relationship, independent contractors. Remedies for negligence: damages, specific performance, injunction.
4. Demonstrate an understanding of the legal nature of landed property and the estates and interests that exist	4.1 Explain the distinctions between the types of ownership that exist 4.2 Discuss using examples, rights over land belonging to others	Freehold, commonhold and leasehold. Differences between leases and licences. Easements and covenants.
5. Demonstrate an understanding of the different methods available for handling complaints and dispute resolution	5.1 Explain how disputes may arise 5.2 Describe the processes involved in dealing with complaints 5.3 Explain the different methods of dispute resolution	Dispute resolution methods: redress schemes, professional bodies, mediation, adjudication, arbitration, civil courts.
6. Demonstrate an understanding of the financial regulations that apply to the business of residential estate agency	6.1 Explain the role of the appropriate regulator 6.2 Summarise the financial regulations that apply	Financial Conduct Authority (selling insurance, mortgage advice), HMRC (money laundering).

Unit Code	Unit Title	Unit Reference
PREA	Practice relating to Residential Estate Agency	R/505/8021
This unit develops some of the principles introduced in the legal units. It looks at the process from market appraisal, taking particulars, taking instructions, marketing, negotiating the sale and progressing the transaction. At all times considering the ethical implications of acting as an estate agent.		
Learning Outcome <i>The learner should be able to:</i>	Assessment Criteria <i>The learner must:</i>	Assessment Guidance <i>The learner should be familiar with:</i>
1. Demonstrate an understanding of professional ethics, Codes of Practice and rules of conduct	1.1 Summarise the meaning of ethics 1.2 Explain how conflicts of interest arise 1.3 Identify and apply professional bodies' rules of conduct and Codes of Practice	Ethical practice: act fairly and honestly, exercise care and skill, observe confidentiality, avoid conflicts of interest, carry out lawful instructions, not to make secret profits, not to delegate instructions. Property Ombudsman code of practice. Propertymark/RICS rules of conduct.
2. Demonstrate an understanding of the market appraisal and selling process	2.1 Distinguish the different types of agency and alternative methods of sale 2.2 Explain the processes involved in market appraisal 2.3 Evaluate the relevant legislative provisions and how they affect the creation of the agency contract	Different types of agency: sole agency, joint sole agency, multiple agency, subagency. Alternative methods of sale: auction, private treaty, tender. Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013. Consumer Protection from Unfair Trading Regulations 2008. Legislation now repealed and replaced with the Digital Markets, Competition and Consumers Act 2024 (DMCCA) Part 2 Consumer Rights Act 2015. Proceeds of Crime Act 2002. Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017.
3. Demonstrate an understanding of the principles and factors that influence the preparation of particulars for marketing purposes	3.1 Explain relevant marketing principles 3.2 Explain how marketing must comply with relevant legislation 3.3 Apply the code of measuring practice in defined situations 3.4 Summarise the information which needs to be given on energy performance	Strengths, Weakness, Opportunities, Threats (SWOT) analysis. Product, Price, Place, Promotion (4P's). Attention, Interest, Desire, Action (AIDA). Use of property portals, email campaigns, social media, estate agency websites. Business Protection from Misleading Marketing Regulations 2008. Consumer Protection from Unfair Trading Regulations 2008. Legislation now repealed and replaced with the Digital Markets, Competition and Consumers Act 2024 (DMCCA) NTSELAT Material Information in Property Listings (Sales). Energy Performance Certificate (EPC).

		Energy Performance of Buildings (England and Wales) Regulations 2012.
4. Demonstrate an understanding of the duties of a residential estate agent in the context of marketing and negotiating a residential sale	4.1 Explain the importance of communication and follow up after the market appraisal 4.2 Explain the importance of conforming to the agreed marketing plan 4.3 Discuss the procedures to be observed in conducting viewings 4.4 Identify how to find prospective buyers and negotiate offers 4.5 Summarise selling techniques used in negotiating mutually agreeable terms	Negotiating offers: dealing with offers, negotiation, agreeing sale. Selling techniques: preparing, opening, qualifying, explaining features and benefits, objection handling, closing.
5. Demonstrate an understanding of the main factors that may influence the progression of the sale	5.1 Identify the procedures to be followed once terms of sale have been agreed 5.2 Identify common problems in the progression of a sale 5.3 Summarise the roles and obligations that affect all parties 5.4 Explain what is meant by a mortgage 5.5 Summarise what is meant by negative equity and the issues that might arise	Procedures after sale agreed: conducting AML checks, preparing memorandum of sale. Common problems: chains, surveys, mortgages, leasehold property. Role of the conveyancer. UK Finance (previously Council of Mortgage Lenders).

Unit Code	Unit Title	Unit Reference
MAVREA	Market Appraisal and Valuation Relating to Residential Estate Agency	K/505/8025
The unit starts by looking at aspects of market forces and the valuation process. It explores the use of comparables and the process of appraisal including a consideration of the range of factors that you need to know in order to appraise residential property and advise customers. It examines the three principal methods of valuation and their application concluding with an overview of aspects of statutory evaluation and compulsory purchase.		
Learning Outcome <i>The learner should be able to:</i>	Assessment Criteria <i>The learner must:</i>	Assessment Guidance <i>The learner should be familiar with:</i>
1. Demonstrate an understanding of market principles and how these interact to produce price and value	1.1 Apply the theory of supply and demand to determine price in markets in general 1.2 Show how supply and demand interact to determine price and value in the property markets 1.3 Explain the factors that affect property value	Supply and demand theory: supply and demand curves, surpluses/shortages, inverse/direct relationships, equilibrium price.
2. Demonstrate an understanding of the importance and application of key valuation bases	2.1 Define market value 2.2 Identify the key terms used in the definition of market value 2.3 Distinguish price, value and worth 2.4 Identify the differences between a valuation and an appraisal 2.5 Identify how and when the market value definition is used for different valuation purposes	RICS Valuation - Professional Standards (Red Book). Key terms: estimated amount, willing buyer, willing seller, arm's length transaction, after proper marketing. Valuation bases: market value and projected market value. Use of market value: capital gains tax, inheritance tax, compulsory purchase, leasehold enfranchisement.
3. Demonstrate an understanding of the range and variety of factors affecting the value of residential property	3.1 Identify the range of factors that impact on residential property value 3.2 Distinguish factors having major and minor impact on value 3.3 Compare market trends in residential property markets 3.4 Identify the influence of government policy on residential property values 3.5 Distinguish the definitions and use of different notions of floor area	Government policies: Stamp Duty Land Tax relief, mortgage guarantee schemes, LISAs, shared ownership, First Homes scheme, Right to Buy, Right to Build, Buy to Let tax relief restrictions.
4. Demonstrate an understanding of valuation methods and techniques and the circumstances in which they are used for valuing residential property	4.1 Identify the methods used in the valuation of residential property 4.2 Explain when to use each of the main methods 4.3 Construct valuations using each of the three main methods 4.4 Prepare valuation on specified property types 4.5 Prepare valuations for specified purposes	Comparable (comparative) method: gather, analyse, adjust, apply, formulate. Investment method. Residual method. Formal valuations: divorce, insurance, capital gains tax, inheritance tax (i.e., probate). Automated valuation models (AVM's).
5. Demonstrate an understanding of how to carry out market appraisals	5.1 Identify the elements of the market appraisal process 5.2 Demonstrate how to maximise value in different situations 5.3 Show how to take account of client needs and manage their expectations	

Unit Code	Unit Title	Unit Reference
BDDREA	Building Design and Defects for Residential Estate Agency	T/505/8025
This unit covers buildings, their design, construction and sustainability; together with common defects, building and planning control and energy and environmental issues.		
Learning Outcome <i>The learner should be able to:</i>	Assessment Criteria <i>The learner must:</i>	Assessment Guidance <i>The learner should be familiar with:</i>
1. Demonstrate an understanding of the common causes of defects in property and services together with the appropriate remedies	1.1 Recognise the causes of defects in property 1.2 Illustrate the associated problems with identified defects 1.3 Choose appropriate remedies	Defects in roofs: pitched, flat. Defects in walls: solid, cavity. Defects in floors: solid, suspended (non-timber), suspended (timber). Defects in foundations: settlement, subsidence, hogging (or 'heave'). Damp: rising, penetrating, condensation. Timber decay/defects: wet rot, dry rot, insect attack. Defects in services: gas, electricity, water, drainage, oil, LPG.
2. Demonstrate an understanding of the effect of design and materials on thermal and sound insulation, energy efficiency, fire resistance and means of escape from buildings	2.1 Identify causes of heat loss and how this is controlled 2.2 Recognise types of sound transmission and how buildings are designed to minimise this 2.3 Identify the requirements for fire precautions in buildings 2.4 Identify the principles relating to energy rating and performance of buildings 2.5 Identify the principles relating to sustainability and use of renewable energy	Fire: means of escape, compartmenting, fire resistance, use of materials, building design for fire, smoke and carbon monoxide alarms. Energy efficiency: Energy Performance Certificate (EPC) requirements, minimum energy efficiency standards (MEES), SAP and RdSAP, ways of improving energy efficiency. Renewable energy technologies and use of microgeneration. Building regulations requirements relating to heat loss, resistance to sound, fire safety, and energy efficiency.
3. Demonstrate an understanding of town and country planning legislation, building control regulations and environmental issues relating to residential buildings	3.1 Identify when planning approval is needed 3.2 Explain the consequences of non-compliance with statutory requirements 3.3 Identify the impact of conservation areas and listed buildings on residential developments 3.4 Identify factors that could produce contamination and pollution 3.5 Identify the legislation that governs environmental issues and the potential remedial action	Section 55 of Town and Country Planning Act 1990. Permitted developments. Building Regulation requirements: use of Approved Documents. Use of approved contractors: FENSA, Gas Safe etc. Causes of contamination and pollution: radon asbestos etc. Invasive plants: Japanese knotweed. Protected species. Other environmental issues: noise, flooding, light, fracking.

Unit Code	Unit Title	Unit Reference
IOM	Business Practice	H/505/8007
This unit introduces the concepts of business practice, including methods and processes followed by a business to manage information, company and personal performance and promote the business.		
Learning Outcome <i>The learner should be able to:</i>	Assessment Criteria <i>The learner must:</i>	Assessment Guidance <i>The learner should be familiar with:</i>
1. Understand office administration and record keeping systems and the uses of formal business reports	1.1 Describe the main principles of record management 1.2 Explain key concepts in organisational record keeping 1.3 Explain the use and importance of key performance indicators (KPI's) in administration and reporting 1.4 Describe the key features and contents of formal business reports 1.5 Differentiate between crisis and risk management	General Data Protection Regulations (GDPR). Reason for KPIs and impact of not achieving them. Business reports: executive summary, outline contents, recommendations, summary, and appendices.
2. Explain how to manage their own performance and that of others	2.1 Describe the components of a standard appraisal process 2.2 Describe how to assess staff skills against organisational objectives 2.3 Explain how feedback can be used to provide appropriate suggestions for improvement 2.4 Identify the resources required to support personal development plans 2.5 Identify the importance of continual professional development in achieving organisational objectives	Appraisal process: clarity of communication, feedback, objective setting and KPI's; dealing with changing and unsatisfactory performance. Personal development plans: qualifications, mentoring, peer to peer training, shadowing, regular one to ones. CPD: ensures up to date knowledge, support with changing legislation, evidences professionalism. Belbin Team Roles.
3. Understand the importance of effective time management, and how such systems can alleviate personal stress	3.1 Describe ways to manage stress 3.2 Analyse the benefits of time management 3.3 Summarise the main time management techniques 3.4 Explain the purpose and key features of a typical office diary system	Stress management: exercise, relaxation techniques. Time management: prioritisation, deep work, travel time, route planning, block bookings. Diary system: appointment notification automation, safety, and security, linking to client records.
4. Understand the impact of the office environment and individual behaviours on company image	4.1 Describe how staff professionalism can impact on an organisation's reputation 4.2 Outline how routine and non-routine office maintenance can impact on the customers' attitudes to the company	Professionalism: builds trust, improves relationships, increases likelihood of referrals. Office maintenance: public perception, agency image.

Unit Code	Unit Title	Unit Reference
AOM	Business Management	F/505/9004
This unit introduces the concepts of business management. Including the policies and practices associated with the organisation and co-ordination of activities within a business.		
Learning Outcome <i>The learner should be able to:</i>	Assessment Criteria <i>The learner must:</i>	Assessment Guidance <i>The learner should be familiar with:</i>
1. Understand the principles of strategic human resource management	1.1 Explain the importance of people as a resource 1.2 Describe the importance of human resource planning 1.3 Outline the statutory requirements relating to human resource management 1.4 Explain methods used to monitor and improve attendance 1.5 Explain the differences between termination of a contract and dismissal 1.6 Examine the different approaches to dealing with types causes and resolution of conflict at work	Current equality legislation and employment protection legislation. Sickness and unauthorised absence. Grievance and disciplinary procedures. Equality Act 2010. Conflict resolution: mediation, grievance, disciplinary.
2. Demonstrate an understanding of Information Technology (IT) policies and practices	2.1 Identify the key components of an IT user and social media policy 2.2 Describe the purpose and key issues of an IT risk assessment 2.3 Describe a range of ways of keeping personal data secure 2.4 Explain a range of methods of managing software, firmware and hardware	General Data Protection Regulations (GDPR). Data security: passwords, encryption, paper-free office, archive.
3. Understand the importance of the health, safety and security of employees	3.1 Analyse the effectiveness of a range of methods used to keep premises secure 3.2 Explain how to deal with potentially harmful situations 3.3 Identify and minimise threats to personal security and safety	Anger, abuse, threats, and violence both in and outside the workplace with employers, employees, clients, customers, and contractors. Response: calm, don't raise voice, speak clearly, qualify information, set out plan and expectations, escalate to relevant authorities. Security/safety threats: lone working policy.
4. Understand budgetary principles and financial management	4.1 Explain the key features of the budgeting process within the organisation 4.2 Identify the main types of accounts and their benefits 4.3 Outline the key provisions of the statutory framework for financial accounting 4.4 Describe the main financial accounts ratios	Budgeting: forecasting sales, costs, profit etc. Type of accounts: profit and loss account (statement), balance sheet, cash flow statement. Financial ratios: gross/net profit margins, liquidity etc.
5. Understand the definition and functions of leadership and management	5.1 Explain the role of management in an organisation 5.2 Differentiate between the role of a manager and that of a leader 5.3 Summarise the four core functions of management 5.4 Analyse the features of successful team leadership 5.5 Explain the main roles required within a successful team 5.6 Assess the types of motivation in successful team leadership 5.7 Describe the barriers to delegation	Manager: controls resources, optimises process. Leader: inspires, empowers, works to common goal. Four core functions: planning, organising, leading and controlling. Belbin's team roles. Barriers to delegation: can do it better, people not capable, not enough time, accountability, reputational risk.

ASSESSMENT

Each unit is assessed individually through an online exam. The units can be taken in any order. Learners will be provided with further information on the online assessment system by their training provider. Recognised centres can access supporting documentation for online exams on the Propertymark Qualifications CRM system.

Learners are required to type their responses and must therefore ensure they are comfortable with typing before booking examinations.

Level 4 examinations are scheduled at set times of the year. Please refer to the Examination Schedules on the Propertymark Qualifications website.

Legal Aspects Relating to Residential Estate Agency (LAREA)	
Assessment details	Short essay style exams 2 hours
Assessment availability	Set times of the year
First assessment availability	January 2018
Pass mark	45%

Practice relating to Residential Estate Agency (PRREA)	
Assessment details	Short essay style exams 2 hours
Assessment availability	Set times of the year
First assessment availability	January 2018
Pass mark	45%

Market Appraisal and Valuation Relating to Residential Estate Agency Practice (MAVREA)	
Assessment details	Short essay style exams 2 hours
Assessment availability	Set times of the year
First assessment availability	January 2018
Pass mark	45%

Building Design and Defects for Residential Estate Agency (BDDREA)	
Assessment details	Short essay style exams 2 hours
Assessment availability	Set times of the year
First assessment availability	January 2018
Pass mark	45%

Business Practice (IOM)	
Assessment details	Short essay style exams 2 hours
Assessment availability	Set times of the year
First assessment availability	January 2018
Pass mark	45%

Business Management (AOM)	
Assessment details	Short essay style exams 2 hours
Assessment availability	Set times of the year
First assessment availability	January 2018
Pass mark	45%

REGISTRATION

Learners must be registered for the qualification. Accurate and timely registration is essential to ensure that learners receive appropriate support and that examinations are made available. Learners should discuss any questions about registration with their training provider.

ACCESSIBILITY

Learners who require reasonable adjustments, access arrangements or special consideration should discuss their requirements with their training provider at the earliest opportunity. Recognised centres can find the relevant policies and forms on the Propertymark Qualifications CRM system.

RECOGNITION OF PRIOR ACHIEVEMENT

Qualifications and units awarded by Propertymark Qualifications and other awarding bodies, where relevant, may be used to gain exemptions from units of qualifications offered by Propertymark Qualifications under certain circumstances. Learners should contact their training provider for further information. Recognised centres can find further information on the Propertymark Qualifications CRM system

ASSESSMENT GUIDANCE (KNOWLEDGE, UNDERSTANDING AND SKILLS)

Assessment Guidance is provided through the description of Knowledge, Understanding and Skills to amplify the learning outcome and/or assessment criterion as relevant and enable national or industry specific information and requirements to be noted.

This guidance is intended to be indicative and not exhaustive. Learners are encouraged to undertake wider reading and research aligned with the assessment criteria to deepen their understanding and fully meet the Learning Outcomes. All assessments are designed in accordance with stated Learning Outcomes and Assessment Criteria.

GRADING

Each unit is graded as Pass or Fail. To obtain an overall grade of Distinction, learners must achieve an average score of 70% across all examinations.

ENQUIRIES ABOUT RESULTS

Propertymark Qualifications make provision for learners and centres to make an enquiry into or appeal against an assessment decision. Learners should discuss this with their training provider. Recognised centres can find policies and forms on the Propertymark Qualifications CRM system.

CERTIFICATION

Learners wishing to complete this qualification are required to pass all six units. Once all units have been passed, Propertymark Qualifications will provide certification for the full qualification.

REPLACEMENT CERTIFICATES

If a certificate has been misplaced, lost, or stolen and a replacement is required, a Replacement Certificate Request form should be completed which can be found on our website

<https://www.propertymark.co.uk/pmq>.

QUERIES ABOUT THIS SPECIFICATION

Learners with queries about this specification should contact their training provider. Centre Administrators with queries about this specification should contact Propertymark Qualifications.